



Adding Staff to Bundle Memberships

AzAMLE school & business bundle memberships include up to 50 staff members.

Please follow these steps:

1. Once you have completed the payment and/or purchase order process and your bundle membership has been **activated**, create and log in to your account at AzAMLE.org.
2. Click your **Name** or the **View Profile** link to jump to your member profile.
3. Within the **Bundle Summary** section of your **Profile** page, click the **Add Member** button.
4. Complete the **Membership Application Form** on behalf of the person you want to add as a bundle member. Click **Save**.
5. To modify a bundle member's profile, click the bundle member's name within the **Bundle Summary** section of the bundle coordinator's profile, then click the **Edit Profile** button within the bundle member's profile. You may also **Archive** a staff member and replace that staff member with a new bundle member at any time.
6. **Questions?** Email us at info@AzAMLE.org.

My profile

[Edit profile](#) [My directory profile](#)

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Membership details	
Membership level	Families - \$50.00 (USD) Bundle (up to 25 members) Subscription period: 1 year No recurring payments
Membership status	Active
Member since	03 Aug 2012
Renewal due on	03 Aug 2013

Bundle summary	
Bundle limit	25
Used so far	3
Your members	Christine Barrett Eileen Barrett

[Add member](#)

Add member to your bundle